

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	National Non Domestic Rates Debt Write-offs over £5,000 and under £50,000
Decision-maker	Cabinet Member for Finance, Strategy and Performance
Earliest date when decision can be taken	26 June 2015
Key decision – Yes/No?	Yes
Date published on forward plan	1 April 2015
Date sent to cabinet member	18 June 2015
Recommendation	<ol style="list-style-type: none"> 1. That approval is given for the write off of £1,096,960.39 detailed in Appendix 1 (multiple write-offs) 2. That the cabinet member advises any further action they require on any write-off not agreed within this report

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Dominic Cain – Assistant Director, Revenues & Benefits
Report author	Norman Lockie – Revenues Operations Manager
Contact Number	020 7525 0928

PART B

(Cabinet member to complete this section)

DECISION(S)	
As above	

REASONS FOR DECISION	

REASONS FOR DECISION

Asin report

**ALTERNATIVE OPTIONS
CONSIDERED**

Asin report

REPRESENTATIONS RECEIVED

none

ADDITIONAL ADVICE RECEIVED

none

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

none

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

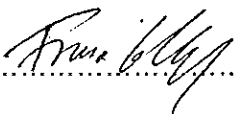
or

I ~~approved an alternative course of action set out in Part B.~~*

or

I ~~have referred this matter to the Full Cabinet for decision.~~*

(* - Please delete as appropriate)

Signed...  Dated... 28/8/15

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

